



Board of Directors Meeting Minutes

Higher Institute of Arts and Technology
5861 Harrison Street, Merrillville, IN 46410
October 9, 2024 5:00 PM (CT)

I. Meeting Called To Order

The meeting was called to order by the Board Chair at 5:00 PM.

II. Pledge of Allegiance

The Board of Directors recited the pledge of allegiance.

III. Roll Call

Board Member Attendance

April Brown	Present
Stephanie Davis	Present
Bridgett Harris	Absent
Sharla Johnson	Present
Charles Reese	Present
George Tucker	Present

a. Approval of Board Agenda

Motion: Stephanie Davis Support: April Brown

The board unanimously voted to approve the board agenda.

b. Approval of Board Minutes from August 1, 2024

Motion: Stephanie Davis Support: April Brown

The board unanimously voted to approve the board minutes.

IV. CMO Report

a. Principal and Academic Board Report

Principal Johnson provided an update on enrollment, new staff, end-of-year assessment data, campus updates, and upcoming events.

b. Enrollment Update

National Director for Scholar Enrollment, Tiffany Walter, presented enrollment data on current student enrollment, returning scholars, and percentage to budget goal.

Enrollment highlights with recent and upcoming events were also presented.



c. Financial Report

Eva Spilker presented a financial review of the income statement, cash balances, accounts payable balances, days cash, and the enrollment budget. The audit is 85% complete and will be presented upon completion.

V. Committee Reports

President Johnson stated that she would like for Mr. Stiff, Director Brown, and Principal Johnson to connect to discuss fundraising efforts.

Director Tucker provided an update on Technology.

Director Davis provided an update on Governance.

VI. Old Business/Discussion Items

Vice Principal, Ms. James, stated that the handbooks are being finalized and will be presented for approval at the next board meeting.

VII. New Business

President Johnson stated that she would like to eliminate the barrier for households without technology devices.

VIII. PTA

None

IX. Open Communication

President Johnson thanked everyone who assisted with the success of today's Board Visit Day. The Board was pleased and excited with the progress of the school in such a short time.

President Johnson publicly expressed her condolences to Mr. Lee on the recent loss of his mother.

X. Adjournment

A motion was made to adjourn the meeting at 5:33 PM CT.

Motion: George Tucker

Support: Stephanie Davis